



RAJENDRA ACADEMY FOR TEACHERS' EDUCATION

A Composite Unit of B.Ed. & D.El.Ed.
Recognized by NCTE, Affiliated to The University of Burdwan & WBBPE

Ref No- RATE/GB/045/2016

Date- 08-06-2016

**To
The Honorable Chairman
Rajendra Academy for Teachers Education,
Gopalpur, Kanksa, Durgapur-713212(W.B)**

Ref: Seeking Approval for Implementing the Action Plan for Academic Session: 2016-2017

Respected Sir,

I would like to draw your kind attention to the fact that for smooth functioning of the College, the Action Plan for the Academic Year 2016-2017 has been prepared. It has been framed keeping in mind for the overall progress of the College and balanced development of the students.


I would like to seek your permission to implement the Action Plan successfully in the coming session and I hope it will be executed with your kind cooperation.

Action Plan

Academic Year-2016-2017

1. Preparation for NAAC Peer Team inspection for First Cycle Accreditation.
2. Preparing Academic Calendar with CBCS norms.
3. Organizing School Internship for teacher trainees.
4. Proposal for Educational Excursion.
5. Organizing of Tree Plantation initiatives.
6. Implementation of Institutional Best Practices.
7. Organizing of College Annual Sports.
8. IQAC Executive Committee.
9. Maintaining Academic Quality.
10. Organizing the event of Vivek Vahini.
11. Role of the Executive Members in IQAC.
12. Preparation of Self-appraisal Report.
13. Analyzing the feedbacks of students and teachers.
14. ICT based learning.
15. Organizing of Seminar.
16. Implementation of extracurricular activities.

I shall be grateful if you would take needful action on the matter.


**Chairman
Rajendra Academy For
Teachers' Education
Gopalpur, Durgapur-12**



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Date- 24/06/2017

IQAC

Action Taken Report for the Academic Year 2016-17

The following activities are successfully achieved by the Institution during the Academic Year 2016-17. The Action taken Report has been verified by the Honourable Chairman of the Governing Body of RATE.

1. Successfully executed NAAC accreditation norms and interaction with NAAC Peer Team.
2. Academic Calendar framed with overall objectives.
3. Successfully completed School Internship.
4. Achieved Institutional Best Practices.
5. Vivek Vahini.
6. Tree plantation activity completed.
7. Feedback mechanism incorporated.
8. IQAC Executive members' role defined.
9. Academic quality measures initiated.
10. Successfully organized Annual sports.
11. Seminar on "Strategies for Teaching in classroom with ever increasing diversity".
12. Self appraisal report prepared successfully.

IQAC Executive Committee 2016-17

1. Sri Jayanta Kumar Chakrabarty, President, RATE.
2. Dr. Uma Pan, Principal, RATE.
3. Mr. S.K.Nair, Management Representative, RATE.
4. Mr. S.Ghatak, Coordinator, RATE.
5. Mr. Arun Kr.Sah, Faculty, RATE.
6. Ms. Sonia Yasmin, Faculty, RATE.
7. Mr. Satya Sundar Sarkar, Faculty, RATE.
8. Mrs. Jhuma Deb, Faculty, RATE.
9. Ms. Prabhawati Kumari Singh, Alumni, RATE.

Chairman
Rajendra Academy For
Teachers' Education
Gopalpur, Durgapur-12